**Supplier Initiated Product Change Request**

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| --- | --- | --- | --- | --- | --- |
| **Company Name** |  | **Contact Name** | |  | |
| **Address 1** |  | **Contact Phone** | |  | |
| **Address 2** |  | **Contact e-mail** | |  | |
| **City** |  | **State** |  | Zip Code |  |

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| **List Products to be changed:** | | |
| **Part Number(s)** |  |
| **Part Description** |  |

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| **Describe how Product will change:** |

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|  | **Changing from…** | |  | | **Changing to…** | | |
| **Part #** | |  | |  | | |  | |
| **Product Name** | |  | |  | | |  | |
| **Specification/Dimension** | |  | |  | | |  | |
| **Manufacturing Location** | |  | |  | | |  | |
| **Equipment Used** | |  | |  | | |  | |
| **Raw Material/Component** | |  | |  | |  | | |
| **Packaging Material/Dimensions** | |  | |  | |  | | |
| **Software Change** | |  | |  | |  | | |

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|  | **Material is being discontinued?** |

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| **Recommended Replacements** |  |

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| **Timeframe of Proposed Change:** |

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| --- | --- | --- |
| **Notification Date** |  | **Notes:** |
| **Proposed Change Date** |  |  |
| **Samples Available Date** |  |  |

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| **Why is the Change Necessary?** |
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| **Cost Savings to FormFactor (Attach additional information as needed)** |
|  |

Submit by email to Purchasing@formfactor.com

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| To be completed by FormFactor | | | | | | | | | |
| Customer Affected |  |  |  |  | Customer Notification Required |  |  |  |  |
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